



Coláiste Thulach Sheasta

SAFEGUARDING STATEMENT & RISK ASSESSMENT



Tipperary
ETB

Bord Oideachais & Oiliúna Thiobraid Árann
Tipperary Education & Training Board

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CHILD SAFEGUARDING STATEMENT AND RISK ASSESSMENT
FOR: NEWPORT COLLEGE
AT: BLACK ROAD, NEWPORT, CO. TIPPERARY V94A3W4

THIS SCHOOL IS A POST PRIMARY SCHOOL



In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), the Addendum to Children First (2019) and 2025, [Child Protection Procedures for Schools 2025](#) and [Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. \(Tusla, 2024\)](#), the board of management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document. The board of management has adopted and will implement fully and without modification the department's Child Protection Procedures for Schools 2025 as part of this overall Child Safeguarding Statement and Risk Assessment.

Name of the Designated Liaison Person (DLP): **Donal Madden**

Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP): **Claire Sullivan**

Name of Relevant Person: **Donal Madden**

Relevant Person can be contacted on:



dmadden@tipperaryetb.ie



061-378262

Name of Chairperson of the board of management, or in an ETB school the Chief Executive or their delegate: **John McCarthy**

The board of management recognises that child protection and safeguarding permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In all of these, the school will adhere to the following principles of best practice in child protection and welfare.

The school will:

- Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations.
- Fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children.
- Fully cooperate with the relevant statutory authorities in relation to child protection and welfare matters.
- Adopt safe practices to minimise the possibility of harm happening to children and protect members of school personnel from the necessity to take unnecessary risks that may leave themselves open to accusations of child abuse.
- Develop a practice of openness with parents and encourage parental involvement in the education of their children.
- Fully respect confidentiality requirements as set out in the Child Protection Procedures for Schools 2025 in dealing with child protection matters.
- Adhere to the above principles in relation to any vulnerable adult.

PROCEDURES AND MEASURES IN PLACE

Our Child Safeguarding Statement and Risk Assessment has been developed in line with requirements under the [Children First Act 2015](#), [the Children First: National Guidance 2017](#), and [Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. \(Tusla, 2024\)](#), and the [Child Protection Procedures for Schools 2025](#). In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

1. PROCEDURE FOR THE MANAGEMENT OF ALLEGATIONS OF ABUSE OR MISCONDUCT AGAINST SCHOOL PERSONNEL RELATING TO A CHILD AVAILING OF OUR SERVICE

Where any member of school personnel is the subject of any investigation in respect of any act, omission or circumstance in relation to a child attending the school, the school is required to adhere to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Schools 2025 and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

2. PROCEDURE FOR THE SAFE RECRUITMENT AND SELECTION OF SCHOOL PERSONNEL TO WORK WITH CHILDREN

The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children, requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.

A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons.

3. PROCEDURE FOR PROVISION OF AND ACCESS TO CHILD SAFEGUARDING TRAINING AND INFORMATION, INCLUDING THE IDENTIFICATION OF THE OCCURRENCE OF HARM

The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:

- o The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.
- o The school ensures that members of school personnel have availed of relevant training and completed child protection training.
- o The school encourages board of management members to avail of any relevant training and complete child protection training.
- o The board of management ensures that records of all staff and board member child protection training are maintained.

4. PROCEDURE FOR THE REPORTING OF CHILD PROTECTION OR WELFARE CONCERNS TO TUSLA

All members of school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Schools 2025, in relation to reporting of child protection concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in Appendix 1 procedures.

5. PROCEDURE FOR MAINTAINING A LIST OF THE PERSONS (IF ANY) IN THE RELEVANT SERVICE WHO ARE MANDATED PERSONS

There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.

6. PROCEDURE FOR APPOINTING A RELEVANT PERSON (IN SCHOOLS THIS PERSON IS THE DLP)

There is a procedure in place for appointing a relevant person. The various procedures referred to in this Child Safeguarding Statement and Risk Assessment can be accessed via the [school's website](#), the [gov.ie](#) website or will be made available on request by the school.

In accordance with the Children First Act 2015, the Addendum to Children First 2019 and 2025, and the Child Protection Procedures for Schools 2025, the board of management has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

Note: The procedures and measures in place outlined above, are not intended as exhaustive list. Individual boards of management shall also include in this section such other procedures and measures that are of relevance to the school.

This statement has been published on the school's website or will be made available on request by the school. It has been provided to all members of school personnel, the parents' association (if any), the patron and parents. A copy of this statement and risk assessment will be made available to Tusla and the department if requested. This Child Safeguarding Statement and Risk Assessment will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

CHILD SAFEGUARDING RISK ASSESSMENT

In accordance with section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the *Child Protection Procedures for Schools 2025*, the following is the Written Risk Assessment of **Newport College**.

LIST OF SCHOOL ACTIVITIES	THE SCHOOL HAS IDENTIFIED THE FOLLOWING RISK OF HARM IN RESPECT OF ITS ACTIVITIES	THE SCHOOL HAS THE FOLLOWING PROCEDURES IN PLACE TO ADDRESS THE RISKS OF HARM IDENTIFIED IN THIS ASSESSMENT
Interactions between teachers and students including but not limited to - Classroom teaching - Homework Club - Evening Study - Outdoor teaching activities - Sporting activities	✓ Risk of child being harmed in the school by a member of school personnel. ✓ Risk of harm due to inappropriate relationship/communications between child and another child or adult	✓ All school personnel are provided with a copy of the school's Child Safeguarding Statement and Risk Assessment ✓ The Child Protection Procedures for Schools 2025 are made available to all school personnel. ✓ School Personnel are required to adhere to the Child Protection Procedures for Schools 2025 and all registered teaching staff are required to adhere to the Children First Act 2015 as well as supporting the continued implementation of the best practice guidance set out in Children First: National Guidance for the Protection and Welfare of Children 2017 and its addenda, including the Addendum to Children First 2019 and 2025. ✓ All staff are made aware of and encouraged to avail of relevant training. ✓ All members of the board of management are made aware of and encouraged to avail of relevant training. ✓ Maintains records of all staff and board member training
Interactions between students including but not limited to - Dismissal of class - Movement between classes - Recreation breaks - Use of Toilets - Use of PE changing rooms - Outdoor teaching activities - Sporting activities	✓ Risk of harm due to inappropriate relationship/communications between child and another child	✓ Teachers informed that they must supervise students for the duration of their timetable. ✓ Management ensure appropriate supervision is in place during breaks as per Supervision and Substitution Rota ✓ The school has a Bí Cineálta Policy which fully adheres to the requirement of the Bí Cineálta Procedures to Prevent and Address Bullying Behaviour for Primary and Post- Primary Schools. ✓ The school has in place a Positive Code of Behaviour

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Daily arrival of students to school	☒ Risk of harm due to inadequate supervision of children entering and leaving school	☒ Management ensure supervision is in place as per Supervision and Substitution Rota and this is communicated annually to parents. ☒ Parents are informed that school opens at 08:15 and students who arrive at this time may go to the canteen and open area outside only. ☒ Breakfast club opens at 08:15 and students to access this or outside areas only. ☒ Students are not permitted to access lockers until 08:30 at which time supervision will be in place.
Daily dismissal/leaving school facility of students	☒ Risk of harm due to being unsupervised	☒ Students leaving the school must be signed out by parent/guardian during the school day and this is communicated to parent/guardians. ☒ Students being sent home must be released into the care of their parent/guardian. ☒ Where a student leaves without permission, parents are contacted and gardai are contacted. ☒ Management ensure at the end of the school day supervision is in place. ☒ Teacher is on duty as per Supervision and Substitution Rota.
One-to-one teaching	☒ Risk of harm in one-to-one teaching situation	☒ The school has a one-to-one teaching policy; this is made available to all teaching personnel. ☒ Where one-to-one sessions occur, this will take place in an open environment i.e., staff member and pupil visible through a glass panelled door. ☒ All teachers are garda vetted and as members of the teaching council are governed by their code of ethics.
One-to-one counselling	☒ Risk of harm in one-to-one counselling situation	☒ The school has a one-to-one counselling policy; this is made available to all teaching personnel. ☒ Where one-to-one sessions occur, this will take place in an open environment i.e., staff member and pupil visible through a glass panelled door. ☒ All teachers are garda vetted and as members of the teaching council are governed by their code of ethics.

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Sporting Activities	✓ Risk of harm due to inadequate supervision of students while attending out of school sporting activities ✓ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g., school trip, swimming lessons	✓ The school has an Extra-curricular sporting activities policy and clear procedures are in respect of same. ✓ An adequate supervision roster is put in place to ensure that students are supervised at all times. ✓ A PE policy is in place and is reviewed regularly. ✓ Activities are risk assessed prior to the events. ✓ All teachers are garda vetted and as members of the teaching council are governed by their code of ethics.
School outings	✓ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g., school trip, swimming lessons ✓ Risk of harm due to inadequate supervision of children while attending out of school activities	✓ The school has in place a policy and clear procedures in respect of school outings ✓ School management endeavours that all personnel who may be involved with students have up to date vetting in place. ✓ An adequate supervision roster is put in place to ensure that students are supervised while attending out of school activities. ✓ All teachers are garda vetted and as members of the teaching council are governed by their code of ethics.
School trips involving overnight stay	✓ Risk of harm due to inadequate supervision of students while attending out of school sporting activities ✓ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities.	✓ The school has in place a policy and clear procedures in respect of school outings ✓ School management endeavours that all personnel who may be involved with students have up to date vetting in place. ✓ An adequate supervision roster is put in place to ensure that students are supervised while attending out of school activities. ✓ All teachers are garda vetted and as members of the teaching council are governed by their code of ethics. ✓ An information evening is provided for students and parents.
Annual Sports Day	✓ Risk of harm due to inadequate supervision of children while attending out of school activities ✓ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities.	✓ The school has in place a policy and clear procedures in respect of school outings ✓ An adequate supervision roster is put in place to ensure that students are supervised while attending out of school activities. ✓ Activities are risk assessed prior to the events

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School trips involving foreign travel	✓ Risk of harm due to inadequate supervision of students while attending out of school sporting activities ✓ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities.	✓ The school observes all current guidelines and notices from the Department of Education and Department of Foreign Affairs regarding threat levels in other jurisdictions. ✓ An Information Evening is held for parents/guardians or students travelling. ✓ The school has in place a comprehensive school tours policy which is provided to parents/guardians and students prior to trip and is signed by all parties. ✓ Parents must provide up to date medical reports and school personnel accompanying students are briefed by parents on the protocol to follow in the event of an emergency. ✓ An adequate supervision roster is put in place to ensure that students are supervised while attending out of school activities. ✓ All teachers are garda vetted and as members of the teaching council are governed by their code of ethics.
Care of pupils with specific vulnerabilities/ needs such as ✓ Pupils from ethnic minorities/migrants ✓ Members of the Traveller community ✓ Lesbian, gay, bisexual or transgender (LGBT) children ✓ Pupils perceived to be LGBT ✓ Pupils of minority religious faiths ✓ Children in care ✓ Children on CPNS ✓ Children with medical needs	✓ Risk of child being harmed in the school by a member of school personnel. ✓ Risk of student being harmed in school by another student. ✓ Risk of harm due to bullying of student.	✓ The school has an Anti-Bullying Policy which fully adheres to the requirement of the Bí Cineálta Procedures to Prevent and Address Bullying Behaviour for Primary and Post- Primary Schools. ✓ The school has in place a Positive Code of Behaviour

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Care of children with special educational needs, including intimate care where needed	✓ Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities ✓ Risk of harm to child while a child is receiving intimate care	✓ The school has a Special Educational Needs policy ✓ The school has an intimate care policy/plan in respect of students who require such care ✓ A Student Support Team is in place and meets on a weekly basis. ✓ An adequate SNA timetable is in place and is adapted where necessary, to ensure adequate supervision of and care of students with AEN.
Administration of Medicine	✓ Risk of harm while receiving care	✓ The school has in place a policy and procedures for the administration of medication to pupils ✓ Details of students with medical conditions are available subject to consent to relevant staff and school management
Administration of First Aid	✓ Risk of harm while student receiving care	✓ The school has in place a policy and procedures for the administration of First Aid ✓ A number of staff are trained on how to use the Defibrillator
Online teaching and learning remotely	✓ Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms	✓ The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents.
Use of Information and Communication Technology by students in school, including social media	✓ Risk of harm caused by member of school personnel communicating with students in an inappropriate manner via social media, texting, digital device or other manner. ✓ Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner.	✓ The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents. ✓ The school has in place a policy governing the use of smart phones and tablet devices in the school by pupils as per circular 38/2018 ✓ The school has in place a policy Restricting the use of and access to personal mobile phones by students during the school day as per circular 0045/2025

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Curricular provision in respect of SPHE and RSE	✓ Risk that the curriculum is not covered or covered incorrectly	✓ The school implements in full the SPHE curriculum. ✓ The school has an RSE policy in place. ✓ The school implements in full the Wellbeing Programme at Junior Cycle ✓ The school has and SPHE and RSE co-ordinator appointed. ✓ Teachers of SPHE/RSE receive training
Prevention and dealing with bullying amongst pupils	✓ Risk of harm due to bullying of child	✓ The school has a Bí Cineálta Policy which fully adheres to the requirement of the Bí Cineálta Procedures to Prevent and Address Bullying Behaviour for Primary and Post- Primary Schools.
Training of school personnel in child protection matters	✓ Risk of harm not being recognised by school personnel. ✓ Risk of harm not being reported properly and promptly by school personnel	✓ All school personnel are provided with a copy of the school's Child Safeguarding Statement and Risk Assessment ✓ The Child Protection Procedures for Schools 2025 are made available to all school personnel. ✓ School Personnel are required to adhere to the Child Protection Procedures for Schools 2025 and all registered teaching staff are required to adhere to the Children First Act 2015 as well as supporting the continued implementation of the best practice guidance set out in Children First: National Guidance for the Protection and Welfare of Children 2017 and its addenda, including the Addendum to Children First 2019 and 2025. ✓ All staff are made aware of and encouraged to avail of relevant training.
Use of external personnel to supplement curriculum and/or support sports and other extra-curricular activities: ✓ Sports coaches ✓ External Tutors ✓ Guest Speakers ✓ Volunteers/Parents in school activities ✓ Visitors/contractors present in school during school hours. ✓ Visitors/contractors present during after school activities	✓ Risk of student being harmed in the school by a volunteer or visitor to the school. ✓ Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g., school trip, swimming lessons	✓ The school has in place a policy and procedures for the use of external sports coaches. ✓ Teachers accompany students at activities

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Recruitment of School Personnel including: ✓ Teachers ✓ SNA's ✓ Caretaker ✓ Secretary ✓ Cleaners	✓ Risk of child being harmed in the school by a member of school personnel.	✓ All school personnel are provided with a copy of the school's Child Safeguarding Statement and Risk Assessment ✓ The Child Protection Procedures for Schools 2025 are made available to all school personnel. ✓ School Personnel are required to adhere to the Child Protection Procedures for Schools 2025 and all registered teaching staff are required to adhere to the Children First Act 2015 as well as supporting the continued implementation of the best practice guidance set out in Children First: National Guidance for the Protection and Welfare of Children 2017 and its addenda, including the Addendum to Children First 2019 and 2025. ✓ All staff are made aware of and asked to avail of relevant training. ✓ Staff briefing at the beginning of each academic year on their responsibilities in relation to child protection
Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	✓ Risk of harm due to inadequate code of behaviour ✓ Risk of harm due to inadequate supervision of children in school	✓ The school has in place a code of behaviour for pupils. ✓ The school has a Bí Cineálta Policy and it is reviewed annually. ✓ An adequate supervision roster is put in place to ensure students are supervised. ✓ The school has in place a policy governing the use of smart phones and tablet devices in the school by pupils as per circular 38/2018 ✓ The school has in place a policy Restricting the use of and access to personal mobile phones by students during the school day as per circular 0045/2025
Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	✓ Risk of student being harmed in the school by another student. ✓ Risk of harm due to inadequate supervision of children in school	✓ The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc. ✓ Camera surveillance can be used to assist in investigation of breach of the code of behaviour. ✓ Student Support Team is in place and meets weekly.
Students participating in work experience in school	✓ Risk of student being harmed by a member of staff while the student is participating in work experience on site	✓ The school has in place a policy and procedures in respect of students undertaking work experience in the school.
Students from the school participating in work experience elsewhere	✓ Risk of student being harmed by a member of staff of another organisation or other person while the student is participating in work experience.	✓ The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations.

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Student teachers undertaking training placement in school	✓ Risk of student being harmed by a student teacher	✓ The school has in place a policy and procedures in respect of student teacher placements
Use of video, photography or other media to record school events	✓ Risk of GDPR	✓ Opt out for parents/guardians to indicate preference in personnel details form. ✓ Staff informed of responsibilities relating to data of child
After school use of school premises by other organisations	✓ Risk of student being harmed in the school by a visitor to the school	✓ The school requires insurance and child protection details to be in place by the visiting organisation
Use of school premises by other organisation during school day	✓ Risk of student being harmed in the school by a visitor to the school	✓ External personnel are required to adhere to the
Fundraising Events	✓ Risk of harm to student	✓ Fundraising outside of school is treated as an educational activity and the school has a policy in place.

Important Note: In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the **Child Protection Procedures for Schools 2025**, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

*This Child Safeguarding Statement and Risk Assessment was reviewed by the board of management on **25/05/2026**.*

*This Child Safeguarding Statement and Risk Assessment is expected to be reviewed again on **26/06/2027**.*

Signed: _____
Chairperson of Board of Management

Date: 25/05/2026

Signed: _____
Principal/Secretary to the Board of Management

Date: 25/05/2026